



We work with the people who work the land.

District Manager

The Headwaters Soil and Water Conservation District (HSWCD), with an office located in Verona, Virginia, covers Augusta County and the cities of Staunton and Waynesboro. Under the direction of the HSWCD Board of Directors, District staff perform a wide range of technical, outreach and administrative duties that pertain to the implementation of the District's activities, services and programs. Our office environment is collaborative, supportive and flexible. Our small staff is forward-thinking, innovative, motivated and dedicated.

The Headwaters Soil and Water Conservation District is accepting applications for the position of District Manager. This is a full-time position and under the direction of the HSWCD Board of Directors. This is a professional position that requires the employee to exercise discretion and independent judgement. The District Manager provides leadership and assistance in carrying out the directives of the Board and the objectives of the Strategic Plan and the Annual Plan of Work for the District. This employee provides the day-to-day prioritization and coordination of the District's programs and projects, while also assisting other staff in carrying out essential district duties. This is a position that will often require the person to "lead by doing", and thus calls for a basic understanding of the District's programs and knowledge of the various duties and responsibilities of staff. This position is an "Exempt" position under the Fair Standards Labor Act.

The preferred candidate should have a degree in an agricultural/conservation-related field or a combination of a high school diploma, continuing education, and successful work experience. A background in farming, agricultural or conservation/natural resources is essential, along with good computer skills and a Virginia driver's license. Demonstration of leadership and teamwork is critical, as is the ability to verbally communicate and interact well with the public. Skills compatible with VASWCD and DCR or NRCS planning and engineering certifications/authorizations would be considered extremely beneficial.

Starting salary will be very competitive (in the range of \$48,000 - \$70,000), depending on knowledge, experience and certifications. As previously stated, the position is full-time, requiring 40 hours per week, and offers a flexible schedule, health insurance, retirement plan, and leave benefits. Obtain an application from the District office, or from our website: www.headwatersswcd.org. The first round of applications with resume will be accepted through **Monday, September 12, 2022 (by 4:00 PM – close of business)**; however, the position is open until filled.

Please return applications WITH resume to:

**HEADWATERS SWCD
70 Dick Huff Lane
Verona, VA 24482**

**(Located in the Augusta County Government Center complex)
(540) 248-0148**

Applications can also be emailed to rmcline@co.augusta.va.us

For more information contact Rhonda Cline, Operations Manager at (540) 248-0148 or rmcline@co.augusta.va.us

Headwaters SWCD programs, activities, and employment opportunities are available to all people regardless of race, color, religion, sex, age, national origin, disability or political affiliation.

An Equal Opportunity Employer